Kara Glinnen

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Skills

Computer design
Photoshop
Illustrator
InDesign
Dreamweaver
Flash
Acrobat
Microsoft Office
HTML/CSS
Quark Xpress
Director
Fireworks
Pagemaker
Premiere
Sharepoint
Responsys
ATG
Soundforge
Lightwave
Aura
Sonar/Cakewalk

Operating systems
Mac OS
Windows

Other
Processing and printing black and white photography
Printing color photography
Four-color presswork
American Sign Language

Experience

Wolverine Worldwide, Inc., Lexington, MA — Mar '12 – present
Graphic designer, Stride Rite Children's Group division
Design, code, and deploy digital marketing materials for the Stride Rite brand including weekly email blasts and Web assets for striderite.com, outlet stores, and wholesale partners; design and produce in-store signage for speciality, outlet, and wholesale stores, direct mail pieces, event promotions, and point-of-sale communication components; assist in brand identity; resize and retouch product photography

REI (Store #26), Reading, MA — Sep '09 – present
Customer service specialist
Process transactions at registers including store mail-outs, special orders, and Outdoor School registrations; assist customers with service questions, issues, or feedback; maintain frontline area of the store and warehouse; process damaged goods

Linkage, Inc., Burlington, MA — May '06 – Nov '11
Graphic designer/Desktop publisher
Provided print and Web design, layout, and production support for public training materials, direct mail pieces, e-marketing advertisements, and custom client programs; partnered in establishing branding and publishing standards; coordinated timelines and requirements for marketing projects; developed and maintained partnerships with print vendors

Lahey Clinic, Burlington, MA — Dec '04 – Apr '06
Graphic designer
Designed layout for brochures, posters, displays, ads, newsletters, magazines, and Web graphics

Public Interactive, Inc., Boston, MA — Apr '00 – Dec '03
Graphic designer
Cut, edited, and converted audio files for public radio shows including Car Talk, The Savvy Traveler, and Michael Feldman's Whad'Ya Know?; aided in creating Web art and updating HTML/CSS files for public radio Web sites; scanned and edited photographs and slides

Education

Northeastern University, Boston, MA — Jun '02
Bachelor of Science with a concentration in Art: Graphic Design and Multimedia
Honors: Cum Laude

Whittier Regional Technical High School, Haverhill, MA — Jun '96
Concentration in Graphic Arts

Interests

Atlanta Braves, the Beatles, surrealism, herpetology, rock/ice climbing, kayaking, deaf culture